



Board of Directors Regular Board Meeting Wednesday, April 27, 2022, MINUTES

ATTENDED IN PERSON: Chair Bree Maki, Vice Chair Jean Roth, Member Jason Marquardt, Member Don Leathers

ATTENDED VIA ZOOM: Clerk Monica Sveen-Ziebell, Member Tess Arrick-Kruger, Member Mary Urch

UNABLE TO ATTEND: Treasurer Lynn Gorski

EX-OFFICIO: Steve Sallee

STAFF: Dale Walston, Amy Grover, Trish Busch, Bill Colopoulos

FINANCE COMMITTEE at 4:15 PM: Bree Maki, Jason Marquardt, Jean Roth, Tess Arrick-Kruger (via Zoom)

The meeting was called to order at 5:30 PM by Chair Bree Maki. A quorum was declared.

Jason Marquardt made a motion, Jean Roth seconded by to approve the agenda. The motion passed unanimously.

HEARING OF REPORTS

Wellness and Marketing – Nicole LaChapelle-Strumski and Katie Hendrickson shared an overview of their work in Wellness and Marketing at SSC. Nicole spoke about the work she does in wellness including the coordination and support of wellness funding opportunities for insurance members, marketing and supporting our insurance program and statewide wellness initiatives as a member of the statewide wellness committee, providing technical assistance to grantees in 13 counties through the Statewide Health Improvement Partnership, coordination of an annual member walking challenge, and ongoing support of SSC staff in the delivery of staff wellness programming. Nicole is also responsible for organizational marketing.

Katie Hendrickson, SSC's Marketing and Meeting Coordinator supports staff members with the promotion of their programs. This includes social media campaigns, photography and videography, media relationship building, and more. She showed some examples of the work she has done to support Student Academics, Workforce Development and Professional Development. Katie also shared some examples of the work she has done in overall organizational marketing as well as collaborating statewide with the statewide Communications and Marketing Cohort.

Executive Director Report - Steve Sallee

- Introduction of SSC's new Administrative Assistant, Trish Busch.
- Steve provided an update on the planning for offering another AASA Superintendent Certification Cohort opportunity next year and has prepared a budget proposal to MSC.
- Strategic Planning: We did not forget about this. We still have a lot of work to do as a leadership team to bring to you a breakdown of what we are doing. We have done several things as a result of the strategic planning and plan to update you in the spring.
- Met with SAC and proposed to have a SAC meeting every other month or quarterly and open to all Superintendents who would like to come. SAC committee agreed to open to entire region. This will allow more networking opportunities and will give us a broader audience to share information and conduct needs assessment.
- Executive Director Evaluation Timeline: He will be meeting with the personnel committee in May to review the tool we use for his evaluation. At that time, they will determine the timeline/process for his annual evaluation.

- MHC went out for RFP to manage our medical spending accounts and shared information about our new partner, WEX, starting July 1st 2022.

Program Updates – The link to the [full report](#) is here. Amy Grover highlighted several items, including: The launch of our Althing program in Caledonia and Zumbrota-Mazeppa Schools with funding through our MDH. We are excited to get this new offering activated in our region! Amy also reviewed highlights from the Spring STEM Forward Educator Forum, the upcoming Future Ready CTE Celebration where we will be announcing our Industry Partner of the Year Award winner, and the May Young Authors, Young Artists Conference for students in grades 3-5! Finally, information was shared about three upcoming focus groups for a Region 10 Comprehensive Economic Development Strategy (CEDS) report development on May 16 (at WLMC), May 18 (at WLMC), and May 19 (virtual) Flyer [Attached](#).

CONSENT AGENDA

Don Leathers made a motion, seconded by Jean Roth, to approve and accept the items on the consent agenda, including Minutes of Last Meeting, March Balance Sheet, March Revenue Expense, March Bills, Superintendent Advisory Committee Meeting Summary. The motion passed unanimously.

SPECIFIC AGENDA

First Reading of Revised Policy 717

Jason Marquardt made a motion, seconded by Monica Sveen-Ziebell, to approve the Personnel Committee's staff compensation recommendation. The motion passed unanimously.

Don Leathers made a motion, seconded by Jason Marquardt, to approve the 2022-2023 membership and program fees. The motion passed unanimously.

Jean Roth made a motion, seconded by Monica Sveen-Ziebell, to approve the consultant contract for Steve Sarvi from 4/4/22 through 6/30/22 to provide Transportation Management Organization (TMO) planning support and outreach on behalf of SE MN Together using grant funding. The motion passed unanimously.

Jason Marquardt made a motion, seconded by Jean Roth, to approve the consultant contract for Dr. Kara De La Fosse from 4/11/22 through 7/31/22 to provide school nurse regional supports and certified nursing assistant pathway supports using MDH and YST grant funding. The motion passed unanimously.

ADJOURNMENT AND NEXT MEETING

Jason Marquardt made a motion, seconded by Monica Sveen-Ziebell, to adjourn the meeting at 6:28 PM. The motion passed unanimously.

The next SSC Board meeting will be on Wednesday, May 25, 2022, at 5:30 PM. The Finance Committee will meet prior to the regular Board meeting.

Respectfully submitted by,
Trish Busch
Administrative Assistant.

2022 Meeting Schedule - 5:30 PM~~Wednesday, January 26, 2022 (ANNUAL MEETING)~~~~Wednesday, February 23, 2022 (VIRTUAL)~~~~Wednesday, March 23, 2022~~~~Wednesday, April 27, 2022~~

Wednesday, May 25, 2022

Wednesday, June 22, 2022

JULY - NO MEETING

Wednesday, August 24, 2022

Wednesday, September 28, 2022

OCTOBER - MSC BOARD CONFERENCE

Wednesday, November 16, 2022

Wednesday, December 14, 2022 (VIRTUAL)

2023 Meeting Schedule - 5:30 PM

Wednesday, January 25, 2023 (ANNUAL MEETING)

Wednesday, February 22, 2023 (VIRTUAL)

Wednesday, March 22, 2023

Wednesday, April 26, 2023

Wednesday, May 24, 2023

Wednesday, June 28, 2023

JULY – NO MEETING

Wednesday, August 23, 2023

Wednesday, September 27, 2023

OCTOBER - MSC BOARD CONFERENCE

Wednesday, November 15, 2023

Wednesday, December 20, 2023 (VIRTUAL)